

CURRENT RETAIL VOLUNTEER VACANCIES

WHEN	POSITION	ABOUT THE ROLE	WHAT YOU ALREADY NEED FOR THIS	TRAINING WHEN YOU START	DEVELOPMENT OPPORTUNITIES	NEXT STEPS IF YOU ARE INTERESTED
CBD SHOP (Main shop) WHANGAREI						
Monday to Saturday	Counter / Merchandising	Get to know our regular customers and the ever changing stock; Display our donations to look their best.	Retail experience is useful but not essential and how to display stock effectively	Orientation and being partnered with a buddy will help you learn your role and settle in	Grow your selling skills and confidence; Development potential to be a team leader	Complete the volunteer application form or contact John Ivy (retail administrator) on 09 438 1050 or email johni@northhavenhospice.org.nz
PROCESSING CENTRE						
Afternoons Monday to Saturday	Processing donations at our processing centre	Volunteers check / process all donations for type, condition and value, they then price ready for sale	No specific requirements.	Orientation and being partnered with a buddy will help you learn your role and settle in	Have fun making new friends; Development opportunities as a team leader or merchandiser	Complete the volunteer application form or contact John Ivy (retail administrator) on 09 438 1050 or email johni@northhavenhospice.org.nz
TRUCK DRIVING: LOADING & UNLOADING						
All day Monday to Saturday	Small truck driving	Volunteers sort, load and unload donations to move them from processing to sales at our shops	A clean drivers licence, fit and able to lift and carry in a safe manner	Orientation into your role at the shop and with other truck drivers	Other roles in retail and hospice based work	Complete the volunteer application form or contact John Ivy (retail administrator) on 09 438 1050 or email johni@northhavenhospice.org.nz
Wednesday & Thursday	Loading / Unloading	Helping to load/unload and process donations	Fit and able to carry in a safe manner	Orientation into your role in processing	Other roles in retail and hospice based work	As above

CURRENT HOSPICE BASED VOLUNTEER VACANCIES

WHEN	POSITION	ABOUT THE ROLE	WHAT YOU ALREADY NEED FOR THIS	TRAINING WHEN YOU START	DEVELOPMENT OPPORTUNITIES	NEXT STEPS IF YOU ARE INTERESTED
NORTH HAVEN HOSPICE TIKIPUNGA						
Various days & shifts Monday-Sunday 8am-12 12-4pm 4-8pm	In Patient Unit (IPU) Volunteer	Helping nursing staff care for patients and families, includes hospitality, housekeeping and social activities	Reading literacy, physically active, work well under pressure, use initiative	Hospice provides thorough preparation of role. Mandatory essential skills & induction	To team leader or a wide range of roles dependant on personal interest & ability	Complete the volunteer application form and hand in at a counter or contact Pam Lomas; administrator for volunteer services 09 437 3355; paml@northhavenhospice.org.nz
COMMUNITY						
Time decided between patient/carer and volunteer	Visitor for patients/ respite for carer	Give patients a friendly visitor for a couple of hours, give the carer some respite time out	Trained through our IPU training first	Hospice provides thorough preparation of role. Mandatory essential skills & induction	A wide range of roles dependant on personal interest & ability	Complete the volunteer application form and hand in at a counter or contact Pam Lomas; administrator for volunteer services 09 437 3355; paml@northhavenhospice.org.nz
DRIVING PATIENTS AND CARERS						
Time can be connected to our Living Well Programme or other needs	Community driving	Taking patients to appointments from home/hospice, shopping trips, outings in Whangarei	A clean drivers licence, enjoy being with people	Hospice provides thorough preparation of role. Mandatory essential skills & induction	A wide range of roles dependant on personal interest & ability	Complete the volunteer application form and hand in at a counter or contact Pam Lomas; administrator for volunteer services 09 437 3355; paml@northhavenhospice.org.nz

Time can be connected to our Living Well Programme or other needs	Driving our mobility van	Giving patients using wheelchairs outings & going to appointments	A clean drivers licence, enjoy being with people	Hospice provides thorough preparation of role. Mandatory essential skills & induction	A wide range of roles dependant on personal interest & ability	Complete the volunteer application form and hand in at a counter or contact Pam Lomas; administrator for volunteer services 09 437 3355; paml@northhavenhospice.org.nz
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